

Announcement for the post of Program Manager (Agriculture) in MVDA

Name of the Project	Position Title	Reporting to	Location	Salary	Last date for applying
Sustainable Agriculture Development Project	Programme Manager	Secretary	Saharnpur, Uttar Pradesh	INR 3,84,000 per annum(CTC)	15 th March,2017
Job Summary	The key function of the Program Manager (PM) is to managing agriculture project in District Saharnpur. PC is expected to directly reporting to Secretary of the organization and primarily responsible for providing technical inputs for implementing appropriate agriculture development interventions through strong coordination with stockholders and partners. Also expected to look on the day-to-day implementation, evaluation and achieving the goal of the project.				
Ideal Candidate should be:	<ul style="list-style-type: none"> • Desirable candidate must have Bachelor or Master Degree in Agriculture or Horticulture • Experience in community mobilization in the agriculture project • Strong management, communications and facilitation skills. • Basic computer knowledge on MS Word, Excel, and PowerPoint is must. • Reliable, self-directed, and resourceful • Flexible and able to wear many take on multiple roles • Interested and able to work in a multi-cultural, distributed, and international team setting 				
Key responsibilities :	<ul style="list-style-type: none"> • Support in identification, designing and implementation of effective and efficient systems to support the smooth implementation of all aspects of the Project (including operations, financial management, monitoring, and reporting). • Support development of strategies and action plan for enhancing staff capacity; identifying staff development requirements, locating appropriate training/development opportunities • Facilitate regular coordination with implementing team across levels and other stakeholders to coordinate work-plan development, implementation activities, evaluations and studies. • Budgeting and maintaining accurate financial records 				

	<ul style="list-style-type: none"> • Organizing sales and purchases of livestock, farm equipment, crops and agricultural products • Making sure that work progresses satisfactorily • Organizing maintenance/repair of farm property, equipment and machinery • Advertising and marketing farm products • Visiting farms to conduct analyses and collect data, such as crop yield • Measuring, analyzing and interpreting data • Prepare monthly activities planning in co-ordination with Secretary of the organization • Responsible to implement agriculture and other income generating programs in the field. • Support to veterinary Service Center at community. • Perform other tasks as assigned by the Secretary
Contact details	<p>Interested candidate can send his and her resume on contact@mvda.org.in and can go through our website www.mvda.org.in for more information about the organization.</p> <p>Contact person: Mr. Avtar Singh Negi (Secretary)</p> <p>Contact number: 09627271962, 09412079206</p>