

Announcement for the post of the Strategic Planning Manager at MVDA

About the organization

Mount Valley Development Association (MVDA) is a voluntary Organization based in Tehri district of Uttarakhand in India. MVDA was started in 1995 with a vision to eradicate poverty through development of sustainable livelihoods, promote good governance through social harmony, minimize social discrimination and develop entrepreneurship to minimize migration of youths from the rural mountain villages.

For the last 21 years, MVDA has also been sharing its experiences with larger communities and advocating the issues responsible for degenerated Himalayan system successfully. MVDA is working in difficult mountainous terrains and plain areas covering range of concepts and methods drawing on various funding and support.

Presently MVDA is working with nearly 8000 families reaching over 32000 populace and formed 1200 Self Help Groups (SHGs) and 189 other working groups in the difficult mountainous terrain in Tehri, Uttarkashi, Rudraprayag, districts and plain areas in Haridwar, Saharanpur, Hathras & Kapurthala. MVDA's operation covers a span of 197 villages of 7 districts of Uttarakhand, Uttar Pradesh & Punjab. MVDA have also initiated registering 03 Women federations.

Job Title	Strategic Planning Manager
Place of Work	District Tehri Garhwal, Uttarakhand
Reports to	Secretary
Manages	Strategic Planning of the Organization
Remuneration	Rs. 22,000 -25,000 PM

Job Description

The Strategic Planning Manager leads the development and implementation of the strategic planning and reporting framework and directs implementation of partners planning processes for the organization. The candidate will also be responsible for setting the timetable and process for review of the strategic plan and the assignment to the staff. The candidate will be responsible for developing new innovative plan of action for the organization. The Strategic Planning Manager will be responsible to build networking with new partners and generating interest from the new funding agencies, government, individual donors.

Key role and responsibilities:

- Provide high quality expert advice to the Secretary and Program Management Team to enable strategic thinking and optimize the strategic planning processes for the organization;
- Provide strategic advice and high quality tools to the Secretary and Program Management Team to enable a shared understanding of best practice strategic planning and to ensure that planning outcomes are highly effective and well aligned with the direction and objectives of the organization
- Identify opportunities and drive changes to improve implementation and evaluation of the projects and of strategic planning processes for the organization to enable better performance tracking and reporting capacity;
- Develop workable budgets, work plans and realistic timetables;
- Defining project scope, estimate and writing proposals,
- Creation of project specifications and time plans;
- Manage agency strategy efforts and projects, involved with projects from start to finish, ensuring successful project completion against deadlines;
- Responsible for risk assessment and mitigation within the organization and outside;
- Develop and deliver strategic objectives and plans;
- Developing and implementing new processes to increase efficiencies and effectiveness of research, measurement, and strategy work for team.

Qualification and Requirements

- Post Graduate in Social Sciences/Social Work/Rural Development/ Management;
- Should have at least 1-3 years' experience and skills to provide support in planning and managing development projects within the organizational framework;
- Should be innovative especially from the point of view program development, risk taking and action oriented
- Experience of improving outcomes or performance through performance management frameworks;
- Experience of producing and influencing the development of high quality strategic and analytical documents and operational plans;
- Able to identify suitable and innovative problem solving solutions to planning and policy issues;
- Highly developed communication and interpersonal skills with the ability to liaise, negotiate and provide constructive challenge;
- Knowledge of project management techniques;
- Excellent organizational skills;
- Highly developed technical skills (analytical, planning, modeling and reporting);

- Experience in implementing and bringing about significant positive changes in work culture, practices and performance;
- Strong negotiation, communication and presentation skills – the ability to effectively communicate complex information in a simple and impactful manner.

Contact details	Interested candidate can send his and her resume along with cover letter at contact@mvda.org.in and can go through our website www.mvda.org.in for more information about the organization. Contact person: Mr. Avtar Singh Negi (Secretary) Contact number: 09627271962, 09412079206
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MVDA is an equal opportunity employer. We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, economic status, marital status, veteran status, sexual orientation, or any other legally protected status.

